

Occupational Health & Safety Policy Statement

Dynamic Civil Pty Ltd management and employees will comply with all requirements of the following policy, that states:

Dynamic Civil Pty Ltd will prepare, adopt and enforce policies that guarantee zero harm to:

- The health, safety and welfare of their employees while at work; and
- The health and safety of anyone who may be affected by Dynamic Civil Pty Ltd's work environment and operations.

To achieve this, Dynamic Civil Pty Ltd will ensure:

- Well maintained plant and safe systems of work;
- Suitable arrangements for the safe use, handling, storage and transport of plant and substances;
- Adequate information, instruction, training and supervision to enable work to be carried out safely;
- Safe premises and workplaces of work;
- Consultation and advisory facilities as required; and
- Enforce designs that recognize, include and apply safe practices during both preparation and subsequent operational use and maintenance.

The prime objective of Dynamic Civil Pty Ltd is to reduce completely the number and severity of workplace injuries and illnesses by adopting the following principles:

- Safety takes precedence over any business objective;
- All accidents can be prevented;
- Everyone is entitled to a healthy, safe working environment;
- All hazards will be identified, assessed and controlled utilising sound practices and methods;
- Each employee, visitor and contractor at any Dynamic Civil Pty Ltd workplace has a personal responsibility to work and/or behave in a safe manner;
- Managers will be held accountable for occupational Health and Environmental Safety;
- Dynamic Civil Pty Ltd will consult regularly with all employees on all health and safety matters. Unresolved issues will be determined through consultation process.
- Rehabilitation and Injury Management of injured employees will be in accordance with NSW Legislation;
- Occupational Health and Environmental Safety will be audited regularly to ensure industry best practise.

..... Date:.....
General Manager
Mr Colin Ramsey

SITE ORGANISATION

Dynamic Civil Pty Ltd

PERSONNEL

CONTRACTORS REPRESENTATIVES

General Manager:	Colin Ramsay
Project Manager / Engineer:	Simon Carrigan
Project Managers:	Peter Sowerby / Wayne Barrett
Safety Representative:	Tony Cox

Dynamic Civil Pty Ltd Employees may include:

T.B.A

OCCUPATIONAL HEALTH & SAFETY PROJECT PROPOSED INITIATIVES

Dynamic Civil Pty Ltd will comply fully with all Occupational Health & Safety legislative requirements by providing:

- A safe place of work
- Inductions and profession work related training
- Safe process of work
- Safe equipment and tools for use
- Safe systems of work
- A consultation process

BELIEFS

Dynamic Civil Pty Ltd understands, acknowledges and strives to achieve the fundamental principles underlying the client's approach to safety by:

- Working safely is a condition of the project
- Employee involvement in safety matters is essential
- Management is accountable and responsible for safety performance
- All injuries can be prevented
- Employee safety training is essential to their work

ENVIRONMENTAL

Dynamic Civil Pty Ltd management and employees are committed to the continuous improvement in environmental matters by aspiring to zero harm to people and the environment. Dynamic Civil Pty Ltd will adhere to the values and culture of the area and strive to maintain continuous community respect.

MANAGEMENT SYSTEMS

Occupational Health & Safety management site and project program systems will be documented and maintained by Dynamic Civil Pty Ltd by:

- Providing documented Dynamic Civil Pty Ltd policy on site.
- Documenting and maintaining employee qualification and other associated personnel records specific with the project, on site.
- Document safety management systems and personnel records on site.
- Providing documentation of plant & equipment maintenance records.
- Recognising, understand and striving to adhere to the client's OH&S Management Systems, safe operating procedures and standards concurrent to Dynamic Civil Pty Ltd management systems.

SAFETY RESPONSIBILITIES FOR CONTRACTS

- Endorse and conform to all Clients safety standards, references, and procedure and divisional initiatives.
- Maintain safety requirements as determined by the project management.
- Observe and assist in maintaining plant and process related hazard management such as mobile plant & vehicular movements, pedestrian movements, site isolations and barricading.
- Provide trained and induct personnel to site.
- Construct and maintain safety management processes.
- Adopt principle contractor status and responsibilities when subcontracting.
- Observe OH&S regulations 2001, Codes of Practise and Standards in all work performed.
- Manage site cleanliness by installing and maintaining housekeeping initiatives.
- Initiate, cooperate and document continuous safety audit activities.
- Install and cooperate in site-specific OH&S committee processes.
- Identify environmental issues and provide associated risk assessments to eliminate pollution effects in all activities associated with the project.
- Report, investigate and document accidents, incidents and “near hit” events to Harminie
- Regular audits of managements systems to gauge effectiveness.
- Observe BlueScope Steel directives, safe operating procedures & standards
- Report all incidents and “near hits”.
- Report all injuries & responsibly comply with workers compensation and rehabilitation philosophy.
- Investigate and document all injury causes, incidents and near miss events.
- Cooperate with investigations and assist in providing reports.
- Measure and report on safety performances with particular reference to injury statistics and loss time injuries.
- Record and maintain substances and hazardous substances registers and associated Material Safety Data Sheets records on site, in consultation with project management.

INDUSTRIAL RELATIONS

Dynamic Civil Pty Ltd have implemented industrial awards and enterprise agreements CFMEU expiring 31st March 2008:

- Maintain industrial relations standards as per the award & site allowances.
- Provide supply sufficient labour for the project
- Monitor individual workloads and working hours.
- Install & maintain consultative process

TRAINING & INDUCTIONS FOR THIS CONTRACT

Dynamic Civil Pty Ltd Induction
NSW WorkCover Construction Induction certification or equivalent.

BSL OH&S Induction General
Road & Rail
Site Specific Induction

Occupational Trade Training & Experience

Specific Occupational Specialist training may include:

Working at heights & below
Electrical work
Confined space
Isolations
ATW system qualified
Excavation work

SITE SPECIFIC SAFETY INSPECTION & JOB SAFETY AUDITS

Initiate, observe, cooperate and comply with a site-specific safety audit management program which will improve and maintain safety and quality standards.

JOB SAFETY ANALYSIS & HAZARD STUDIES

- Identify, initiate and complete in consultation hazard analysis studies for site hazards.
- Improve, Initiate and conduct in consultation comprehensive JSA & SWMS for all activities on site.
- Construct comprehensive toolbox and pre-start meetings agendas and hold consultative meetings on issues daily.
- Install communication and consultation processes with management and employees in all work to be carried out.
- Identify and initiate risk assessments into higher risk activities requiring risk assessments, hazard analysis and stringent JSA's (Confined space, Asbestos, Hazardous substances use etc.)

EVACUATION, EMERGENCY PLANNING AND FIRST AID

Dynamic Civil Pty Ltd will consult project management to initiate or assist in the development of site emergency preparedness plans and cooperate in trials.

- Participate in consultation in all emergency orientated discussions, risk assessments, hazard analysis and exercises on procedures for emergency site-specific plans.
- Construct and communicate emergency and evacuation procedures & communicate to all plans to employee participants.
- Invite participation & consultation in developing hazard analysis and emergency plans.
- Install adequate first aid treatment stations within 100 metres of all workers.
- Provide first aid training to employees & maintain site first aid capability.
- Provide Fire Fighting and other emergency equipment as required.

Dynamic Civil Pty Ltd uses the professional services “**Injury and Occupational Health**”
32 Swan Street, Wollongong
for the prevention off, treatment and occupational rehabilitation of work place injuries.